



---

engineered**COMPOST**systems

**About Engineered Compost Systems:**

ECS was founded in 1999 to provide technical services and products for large-scale composting facilities. We are technically rigorous, focused on continuous improvement, and offer best-in-class client support. We have developed a strong brand in the composting industry and are the vendor of choice for many industry leaders. Our staff includes engineers, technicians, scientists, administration, and IT specialists. Our work touches on most fields of engineering as well as on biology, chemistry, regulatory practices, construction, and finance. ECS staff share a sense of curiosity, enjoy learning, care for each other and the environment, and are adaptable. Keeping the work environment engaging and fun has contributed to average employee tenure of over eleven years.

**Project Manager Position:**

We are looking for Project Manager with an engineering degree and 3-7 years of related experience to learn, contribute and add to a strong team. Project Manager tasks include the following:

- 1) Project Management:
  - a. Develop project schedules to meet client needs
  - b. Coordinate resource requirements
  - c. Track progress
  - d. Provide status and updates to leadership
  - e. Create invoices based on contractual milestones
- 2) Customer Communication
  - a. Voice of the customer to the ECS project team
  - b. Represent ECS in customer team meetings
  - c. Create memos to support formal documentation of design and project issues, opportunities, and milestones
- 3) Project Development
  - a. Provide estimates for design and support hours
  - b. Update component costs based on recent vendor pricing and industry trends
- 4) Manage vendors to:
  - a. Get quotations
  - b. Ensure deliveries meet construction schedules and quality requirements
  - c. Arrange crating and freight
- 5) Support facility construction
  - a. Answer questions from owner's engineer and contractor
  - b. Drive remote QC of installations
- 6) Contribute to/create technical writing
  - a. Contribute to operations & maintenance manuals
  - b. Memos for installation procedures, design summaries, etc.

## Project Manager Position

This full-time position will initially require the employee to work at least half time at the Seattle office. This position will require intermittent travel in North America; on average overnight trips will not exceed six per year and the majority will be to the west coast destinations.

ECS offers competitive salaries and performance-based bonuses, an extensive benefits package, and flexible working hours and arrangements.

If you want to help the planet, and you believe that you have the skills and the drive to succeed at this position, please respond to [jobs@compostsystems.com](mailto:jobs@compostsystems.com) with a cover letter and your resume.